



October 14, 2009

IMPORTANT INFORMATION

Washtenaw County Weatherization Assistance Program

Dear Members & Residents,

This notice is to inform you about a program offered by Washtenaw County called the Home Weatherization Assistance Program. You may qualify for this program if your income is within the program guidelines.

The program is designed to provide energy saving repairs and measures for home of individuals that qualify. This can include but is not limited to: insulation of attics, walls, and crawl spaces. Air sealing work such as caulking and weather-stripping, repairs and some replacements of leaky windows and doors, repairs & some replacements of inefficient furnaces, hot water heaters, and refrigerators, as well as many other small repairs. The program does not do any plumbing or electrical work. All repairs must address energy concerns.

Please note if you are considering having any repairs or improvements preformed on your townhouse, including those offered in this program you must contact the Colonial Square office for information about obtaining approval.

On the reverse side of this notice is more information about the Washtenaw County Home Weatherization Assistance Program. If you are interested you may obtain more information at <http://etcs.ewashtenaw.org/> or call (734) 544-2948.

Sincerely,

The Colonial Square Management Team



Equal Housing Opportunity



Equal Opportunity Employer



A Michigan Works! & Community Action Agency

Workforce Development Board (WDB)

- Michigan Works! One Stop Service Center
- Education Advisory Group

Community Action Board (CAB)

- Community Action Agency
- Ypsilanti Gateway Community & Economic Development Corporation

Dear Applicant:

Thank you for your interest in the Weatherization Assistance Program.

To be eligible to participate in the Washtenaw County Weatherization Assistance program, the following items are required to be provided:

- 1. COMPLETE THE ATTACHED APPLICATION FORM:**
If you have questions on any part of this application, please call our office at (734) 544-2948, and we will be glad to assist you.
- 2. PROOF OF INCOME:**
Please include documentation of income from the previous **3 Months**, including pay check stubs, Dept of Human Services benefit letter, Supplemental Security Income Benefit letter, current Social Security Award letter or letter from employer using company letterhead.
- 3. PROOF OF HOME OWNERSHIP:**
Property tax receipt, deed or mortgage agreement for site built home or a copy of the title if it is a mobile home. **IF YOU ARE A RENTER:** Completion of a *Landlord/Tenant Agreement* (provided by our agency) by the owner of your home.
- 4. COPY OF A CURRENT DTE GAS/ELECTRIC OR OTHER HOME FUEL BILL.**
- 5. FILL OUT ATTACHED CITIZENSHIP/ALIEN STATUS STATEMENT**

The items listed above are required for approval into the program. Please deliver the above items, either by mail or in person to the Weatherization Program, 336 Harriet St., Ypsilanti, MI 48197.

We will contact you after we have received your application and supporting documentation. Please be patient, we will contact you by mail and let you know if you are eligible or if we need further documentation.

Thank You,

Washtenaw County Weatherization



Community Action Agency 336 Harriet St, Ypsilanti, MI 48197 – Phone: (734) 544-6850 – Fax: (734) 544-6731
Michigan Works! Service Center – 304 Harriet St – Ypsilanti, MI 48197 – (734) 481-2517 – Fax (734) 484-7276
Local TDD# (734) 994-1733 Michigan Relay Center (800) 649-3777

VISIT OUR WEBSITE AT: <http://etcs.ewashtenaw.org/>

An Equal Opportunity Employer/Program – Auxiliary aids services are available on request for individuals with disabilities